Meeting called to order at: 6:34 pm

Meeting adjourned at: 8:27 pm

Location: Baker County Middle School Band Room

Members Present: Andrew Lowther, Elena Lowther, Jennifer Luke, Robert Luke, Karla Guthrie, Kellie Ballinger, Karen Robinson, Clay Keel, Myles Moore, Robin Johnson, Jud Johnson, Tiffany Wickham, Phil Wickham, Shirley Long, Dusti Opachich, Janice Skelton. Virtual Attendees: Evan Harris, Melissa Crawford, Sejal Patel, Tonya Brueggemann, Cindy Crawford, Carrissa Newmans, Julie Thomas, Jessica Prevatt.

Agenda Item

1. Call to Order: The meeting was called to order at 6:34 by President Jennifer Luke.
2. Approval of Previous Minutes:
	1. Minutes for 01/16/2024 meeting
		1. Motion to waive the reading and approve minutes was made by Phil Wickham. Motion was seconded by Karla Guthrie. Approved by all present.
3. Treasurer's Report (as of 02/13/2024 unless noted otherwise) – Jennifer Luke
	1. Balance Sheet Items – Summary of Balances

| TruFi Operating Account | $ | 12,710.31 | Square Account | $ | 0.00 |
| --- | --- | --- | --- | --- | --- |
| TruFi Savings Account | $ | 51.47 | PayPal Account | $ | 1,259.64 |
| FFBF Operating Account | $ | 6,455.12 | WIX Account | $ | 0.00 |
| FFBF HS Account | $ | 2,073.00 | Cash Box | $ | 200.00 |
| FFBF MS Account | $ | 50.00 |  | $ |  |

* + 1. Three pending payouts from TruFi account
			1. $620.50 for High School Christmas Concert
			2. $692.17 for High School Christmas Concert
			3. $200.00 for an EOY trip deposit refund
		2. Two pending payouts from WIX account
			1. $290.70 for EOY Trip
			2. $145.35 for EOY Trip
		3. Andrew Lowther noted that TruFi needs a copy of our DBA from the State so we can deposit checks made payable to BCFIA or BCBB. Currently, they only accept BCFIA checks.
		4. Motion to accept the Treasurer’s Report was made by Elena Lowther. Motion was seconded by Karen Robinson. Approved by all present.
	1. Upcoming Fundraisers
		1. March 9, 2024, 9 am-12 pm at CVS – Car Wash
		2. May 3 (afternoon-evening) & 4 (morning), 2024 – Best in Baker BBQ comp.
			1. HS should plan on covering May 3.
			2. MS should plan on covering May 4.
		3. June 29, 2024 – Independence Day Celebration
			1. $40 per booth.
			2. Member discussion on participation.
			3. Decision on participation to be made at later date.
		4. Julie Thomas mentioned a possible fundraiser involving picking up seat cushions at stadium(s). Potential for significant earnings.
			1. Additional research to be done by Clay Keel and Julie Thomas.
		5. Jennifer Luke mentioned a possible fundraiser involving preparation and delivery of easter eggs (plastic with contents).
			1. Could charge a fixed amount for X number of eggs.
			2. Could possibly deliver or even hide them in yards for purchasers.
			3. May need to charge extra for delivery outside of the city limits.
			4. Could sell them outside of Tractor Supply the week before Easter.
			5. Jennifer Luke to research the cost of supplies for further discussion.
1. Old Business
	1. Update on End of Year Trip – Myles Moore & Kellie Ballinger
		1. Deposit deadline on 02/15/2024.
		2. Mr. Moore reported that 24 students have submitted deposits so far, and 2 others have expressed interest. He expects that a lot of deposits will come in at the last minute.
		3. The goal is to get 50 participants, which should lower the cost to $200-$300 each. With the current 24 students, the cost would be $475.
		4. Jennifer Luke volunteered to come after school on Thursday/Friday and collect payments. Students can also drop off payments to Jud Johnson in room 1511.
		5. WIX payment link to be extended through Friday.
	2. Band Booster Banner – Jennifer Luke
		1. Jennifer Luke found a local vendor to make a 3’x5’ banner for $60. With the expenditure already approved at the January meeting, the banner was ordered.
	3. Concession Stand Updates – Phil Wickham
		1. P&R Electric did not feel comfortable with donating the entire cost of the materials and labor for the electrical panel upgrade.
		2. It was proposed that the Band Boosters provide the materials and labor, and P&R would obtain the permits and oversee the work. They did agree to pull the permits needed and to provide oversight on the upgrades.
		3. Phil Wickham has calculated the approximate cost of materials as $650. An additional budget will be needed to purchase banners advertising P&Rs help on the project. Total estimated cost of materials is $750-$800.
		4. Motion to approve up to $1,000 for the project was made by Robin Johnson. Motion was seconded by Kellie Ballinger. Approved by all present.
	4. Band Banquet Location
		1. The band banquet will be held on 05/04/2024 at the High School Cafetorium. We will be able to use the kitchen.
		2. Tables needed, round preferred. Jennifer Luke to ask the Sheriff’s Office if they could donate the use of 20 tables.
	5. High School Trailer Repairs
		1. Mr. Moore to get with the loading crew students about requested changes to the trailer.
2. New Business
	1. Officer Positions
		1. Positions available for next year: Vice-President(s) and Treasurer.
		2. One volunteer for Treasurer so far.
		3. Will vote on Officers in the April meeting.
	2. Concession Stand Work Day
		1. Discussion on holding a work day to clean up the concession stand prior to the end of the school year.
		2. Minor clean-up to be done on February 24, 2024, 8 am-11 am.
		3. Full clean-up to be done on April 20, 2024.
		4. Motion to approve dates for the concession stand clean-up was made by Robin Johnson. Motion was seconded by Jennifer Luke. Approved by all present.
	3. Scholarship Applications Update
		1. Scholarship applications are due April 1, 2024.
		2. 8th grade students should apply for the middle school scholarships.
	4. Other New Business from the Floor
		1. Commitment Night to be April 19, 2024.
			1. Flyers were sent home with 8th graders.
			2. Band dues will be collected in advance this year at Commitment Night. Payment plans are available if needed.
		2. Jessica Prevatt suggested a jazz and blues night with coffee, etc.
		3. April 5, 2024 is the Prism Concert. Mr. Moore is still trying to determine a location.
		4. Mr. Keel mentioned the middle school trailer is still needed.
			1. Andrew Lowther has researched and estimates total cost for an enclosed 10’-12’ trailer will be $5,000-$7,000, so Boosters will need to raise $2,500-$3,500.
			2. Discussion of grants and other possible fundraising activities.
			3. Mr. Keel would like to see at least one fundraiser for the trailer occur before the end of the school year.
		5. Mr. Keel mentioned that a flute player in his class has problems with their instrument.
			1. The instrument needs repairs, and they are behind on their payments as well.
			2. Discussion about how the Boosters could help the student. Several concerns were noted with the Boosters providing funds to assist with the matter.
			3. Private donations will be sought to raise the funds to help the student. No Booster funds to be used.
		6. Mr. Moore suggested the creation of a fund for private instrument repair.
			1. The topic was briefly discussed.
			2. Motion to table the topic was made by Elena Lowther. Motion was seconded by Tiffany Wickham. Approved by all present.
3. Announcements
	1. Items Due at Next Meeting
		1. Update on concession stand upgrades.
	2. Topics for Next Meeting
		1. Mr. Moore would like the 2025 End of Year trip to be added to the agenda for discussion starting in April.
4. Next Meeting
	1. Date: March 5, 2024.
	2. Time: 6:30 pm.
	3. Location: TBD.
5. Adjournment
	1. Motion to adjourn was made by Tiffany Wickham. Motion was seconded by Elena Lowther. Approved by all present. Meeting was adjourned at 8:27 pm.